



## Quote to client Immigration Interview

Hello,

Thank you for your contacting us. In order to give you an accurate quote, we would like to know the following:

1. From which language to which language
2. What date is your interview?
3. What time is your interview start?
4. Do you have the Letter of Interview Appointment? If so, please scan and email it to us.
5. If you have anything that's helpful for us to prepare for the interview, please email it to us ahead of time.

We take payment online upfront to book and we will save that time slot for you during your appointment time. Our interpreter are professional and experienced.

If you want to proceed, please provide the following information:

- A. Your full name
- B. Address
- C. Phone
- D. Your interview appointment letter

We will send you an invoice via QuickBooks and you can make payment online.

We take payment via credit card (+3%), venmo, and/or Zelle.

- Cancellation fee is 50% of estimated price or depend on the project's completion status. Any cancellation within 24 hours prior due date and time will consider to be paid in 100% of estimated price.

### Fee Schedule for Immigration Interview:

Item	Description	Estimate \$	Condition
1.	Phone conference (Use a speaker via cell phone)	\$100 per hour	Minimum 1 hour
2.	In-person Interview	\$100 per hour	Minimum 2 hours, with \$30 flat fee for parking