



## Legal Service Fee Schedule

Interpreter's hourly rate is between \$100 to \$150 per hour, depending the following elements:

- Languages translated to and from
- Duration of service
- Location
- Appointment Type

Appointment Type	Minimum hour(s)	Fee
Phone conference	1 hour per appointment	\$100 per hr in 15 minute increments
Doctor's appointment	2 hour per appointment	\$100 per hour
Interview / in-person meeting with attorney	2 hour per appointment	\$100 per hour
Deposition	3 hour per appointment	\$150 per hour
Mediation / court appearance	3 hour per half-day appointment or 6 hours per full-day appointment	\$150 per hour
Document translation	\$100 minimum per order	\$0.25-\$0.50 per word
Standard Certificate (birth/death, marriage/divorce, diploma/transcript, etc.)	1 page minimum, minimum at \$100 per page	Quotation require if more than 1 page
Currency conversion / School Grade Conversion if applied	\$50 per page	
Notary	Add-on fee to any translated document	\$15 per notary
Transcript Service: MP4 into MP3 conversion	\$100/hr, minimum \$100/job	
MP3 into a transcript	\$100/hr, minimum \$100/job	
Transcript Manual editing and proofreading	\$100/hr, minimum \$100/job	



Transcript Translation	\$0.25 per word	
Notarized Translation Certificate	\$50 per page or \$100 for one page to cover the full project.	
Deliver by PDF via Email		FREE
Deliver by regular US postal service	Under 1 lbs; shipping & handling	\$10
Deliver by FedEx / UPS	Under 1 lbs; shipping & handling; 1 business day ground shipping	\$35

*\*Increment at one hour after said hours, further location may require mileage, travel time, room & board, or parking fee, and it should be reimbursed by the client.*

**Cancellation Policy:**

- 0-10 days = 100%
- 11-15 days = 50%
- 16-30 days = Expenses Only